

Hastings Public Library Board of Trustees
DRAFT Minutes
Date: October 8, 2025 - 4:30PM
Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room

1. CALL TO ORDER

The Meeting was called to order by Kelli Newberry at 4:31 p.m.

- Board members present: Jane Cybulski, Kelli Newberry, Sam Cale, Carol Dwyer, Ann Devroy, Ellyn Main, Rebecca Leckta, and Cloe Oliver. Not present was Amanda Mattson.
- Also present was David Edelman and Tess Allerding.

2. AGENDA:

3. MINUTES: Ann Devroy motioned to approve the September 8, 2025, minutes, seconded by Cloe Oliver. Motion approved.

4. FINANCIALS

- a. August invoices and Budget Report: Carol Dwyer motioned to approve the financials, seconded by Cloe Oliver. Motion approved.

5. LIBRARY DIRECTOR REPORTS

- a. September 2025
- b. September 2025 Infographic

6. COMMITTEES

- a. Budget and Finance –
- b. Building and Grounds -
- c. Personnel –
- d. Policy-Recap meeting on September 29, 2025
- e. Marketing-

7. UNFINISHED BUSINESS: Recap Board email addresses and FOIA

8. NEW BUSINESS:

a. Strategic Planning update

- 1. Rebecca Leckta motioned to consider approving the 2026-2029 Strategic Plan draft consisting of the Purpose and Vision statements, Strategic Commitments, and Goals. Seconded by Cloe Oliver. Motion approved.

b. Consider approving the following policies as recommended by the Policy Committee.

- 1. Carol Dwyer motioned to approve the updated community room policy with changes to the payment and refund processes, seconded by Sam Cale. Motion approved.
- 2. Cloe Oliver motioned to approve the updated fee schedule with updated Community Room payment and refund costs and process, seconded by Sam Cale. Motion approved.

3. Sam Cale motioned to approve the New FOIA policy, seconded by Cloe Oliver. Motion approved.

4. Cloe Oliver motioned to approve the New Parental Leave Policy to remain consistent with the City of Hastings policy, seconded by Carol Dwyer.

Motioned not approved. Ann Devroy motioned to amend the New Parental Leave Policy to include part-time employees working at least 25 hours per week, seconded by Jane Cybulski. Motion approved.

5. Ann Devroy made a motion to accept the updated Personnel Policy with reference to the Parental Leave Policy, seconded by Sam Cale. Motion approved

c. Building updates

1. Windows update

2. Roof update

d. State of Michigan Budget/IMLS/MelCat Update

9. PUBLIC COMMENTS

10. BOARD MEMBER COMMENTS

11. NEXT MEETING

- Next board meeting on Monday, November 3, 2025, at 4:30 p.m.

12.ADJOURNMENT: Meeting was adjourned