

Hastings Public Library Board of Trustees
DRAFT Minutes
Date: August 31, 2026 - 4:30 PM
Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room

1. CALL TO ORDER:

The Meeting was called to order by Kelli Newberry at 4:30 p.m.

- Board members present: Jane Cybulski, Kelli Newberry, Amanda Mattson, Ellyn Main, Ann Devroy, Rebecca Letcka, Sam Cale, and Carol Dwyer.
- Not present was Cloe Oliver.
- Also present was David Edelman and Tess Allerdig.

2. AGENDA:

3. MINUTES: Ann Devroy motioned to approve the August 3, 2026, minutes, seconded by Bebe3cca Letcka. Motion approved.

4. CORRESPONDENCE: Received positive notes and letters from Patrons.

5. FINANCIALS:

- a. Fiscal Review 2025/2026 Final: Rebecca Letcka motioned to approve the financials, seconded by Ann Devroy. Motion approved.
- b. July invoices and Budget Report: Ann Devroy motioned to approve the financials, seconded by Sam Cale. Motion approved.
- c. August Endowment Statement Review

6. COMMITTEES

- a. Budget and Finance – scheduled meeting October 5 at 3:30 p.m.
- b. Building and Grounds -
- c. Policy – set a meeting for September 14, 2026, 3:30 p.m.
- d. Personnel -
- e. Marketing-
- f. Endowment-

7. UNFINISHED BUSINESS:

- a. Discuss how to use spendable endowment funds of ~\$27,927.00
- a. Sam Cale motioned to put the \$27,927.00 into the non-spendable Endowment fund, seconded by Rebecca Letcka. Motion passed with roll-call vote as follows: Rebecca Letcka – Yes, Amanda Mattson – Yes, Carol Dwyer – Yes, Ellyn Main – Yes, Jane Cybulski – not present, Sam Cale – Yes, Ann Devroy – Yes.

8. NEW BUSINESS:

- b. Anne Devroy motioned to approve the Handicap Parking RFP bid from

Drakes Construction LLC, Carol Dwyer seconded, motion passed with roll-call vote as follows: Rebecca Leckta – Yes, Amanda Mattson – Yes, Carol Dwyer – Yes, Ellyn Main – Yes, Jane Cybulski – Yes, Sam Cale – Yes, Ann Devroy – Yes.

1. Drakes Construction LLC RFP bid – came in under budget
2. Recommendation – can use extra funds for bathroom improvements
- c. Ellyn Main motioned to approve the Full Mortise Makerspace RFP bid, seconded by Ann Devroy. Motioned approved via roll-call vote as follows: Rebecca Leckta – Yes, Amanda Mattson – Yes, Carol Dwyer – Yes, Ellyn Main – Yes, Jane Cybulski – Yes, Sam Cale – Yes, Ann Devroy – Yes.
 1. Full Mortise Bid
 2. Recommendation
- d. Window Update – only one window left to address and the job will be completed.
- e. Library Card Concept
- f. Library Open House Participation– September 15, 2026, 5-7p.m. – to showcase what our Library has to offer.
- g. 2027 Board Elections Preview
- h. Workplace Genius Discussion

9. PUBLIC COMMENT

10. BOARD MEMBER COMMENTS

11. NEXT MEETING Next board meeting on Monday, October 5, 2026, at 4:30 p.m.

12. ADJOURNMENT: Meeting was adjourned at 5:37 p.m.