

**Hastings Public Library Board of Trustees**  
**Draft Minutes**  
**Date: August 4, 2025 - 4:30PM**  
**Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058**  
**Community Room**

**1. CALL TO ORDER**

The Meeting was called to order by Kelli Newberry at 4:33 p.m.

- Board members present: Jane Cybulski, Kelli Newberry, Sam Cale, Carol Dwyer, Ann Devroy, Ellyn Main, Rebecca Lectka, and observing member Brooklyn Strickland. Not present were Amanda Mattson and Cloe Oliver.
- Also present was David Edelman and Tess Allerding.

**2. AGENDA: Approved.**

**3. MINUTES:** Ellyn Main motioned to approve the July 7, 2025, minutes, seconded by Sam Cale. Motion approved.

**4. FINANCIALS**

- a. June invoices and Budget Report: Rebecca Lectka motioned to approve the financials, seconded by Ann Devroy. Motion approved.

**5. LIBRARY DIRECTOR REPORTS**

- a. July 2025
- b. June 2025 Infographic

**6. COMMITTEES**

- a. Budget and Finance –
- b. Building and Grounds -
- c. Personnel – Newberry updated the Board that the committee has met and drafted a format for the Library Director's annual review which will be brought to the next Board meeting for discussion.
- d. Policy-
- e. Marketing-

**7. UNFINISHED BUSINESS: None**

**8. NEW BUSINESS:**

- Automatic Bathroom Doors Vendor Selection – Rebecca Lectka motioned to consider approving S. A. Morman to install automatic door openers on the downstairs bathroom doors, seconded by Carol Dwyer. Motioned approved, roll call vote: Rebecca Lectka – Yes, Sam Cale – Yes, Jane Cybulski – Yes, Carol Dwyer – Yes, Ellyn Main – Yes, Ann Devroy – Yes.
  - a. Automatic Entry Systems
  - b. S. A. Morman
  - c. Electrical Estimate – needed electrical work for the Automatic Bathroom Door project.

- Server Room Air Conditioner – Carol Dwyer motioned to consider approving the purchase and installation of recommended Fujitsu Mini Split Air Conditioner in Server Room to replace the leaking unit, seconded by Sam Cale. Motion approved, roll call vote: Ann Devroy – Yes, Ellyn Main – Yes, Carol Dwyer – Yes, Jane Cybulski – Yes, Sam Cale – Yes, Rebecca Lectka – Yes.
  - a. Proposal and Specs
  - b. Installation = \$1,255; Unit = \$4,200
- Strategic Planning update
  - a. Focus Groups
  - b. Next Steps
- Signing project update – Gilson sent samples.
- Window Update – additional testing is required and details continue to be discussed by parties involved.
- Open Meetings ACT

9. NEXT MEETING DATE

- Next board meeting on Monday, September 8, 2025, at 4:30 p.m.

10.ADJOURNMENT: Meeting was adjourned at 5:34 p.m.