

Hastings Public Library

Fee Schedule

Fines

- No overdue fines are charged for any materials checked out from the Hastings Public Library.
- Replacement charges will be assessed for any materials not returned to the Library or returned with damage preventing the item from being circulated to other patrons.
- Damage charges will be assessed for any materials returned damaged but in acceptable condition to be re-circulated to other patrons.
- Replacement charges may include a processing fee, see Materials Replacement Processing.

Copies

- Black & White: \$0.25/page/side for copier, scanner and computer printers.
- Color: \$0.75/page/side for color copies and computer printouts.
- The library will not reimburse patrons for any copying errors or mistakes made by the patron.

Community Room Rental

During Business Hours:

- Non-Profit Organizations, Non-Governmental Organizations, and “non-profit seeking” individuals at the discretion of the Library Director or a designee:
 - \$0 rental plus:
 - A \$10.00 non-refundable food fee if food is served.
 - A \$50 refundable cleaning fee for arts & crafts events as described in the Community Room Policy.
- Private rentals (including but not limited to commercial organizations and private/closed to the public events):
 - Community Room only: \$25.00/hour.
 - Community Room & Patio: \$40.00/hour.
 - All reservations also require a \$50.00 refundable cleaning fee if food is served and/or the event is an arts & crafts event as described in the Community Room Policy.
- Depositions:
 - \$50.00 per three (3) hour block and a \$50.00 refundable deposit if food is served.

After Business Hours:

- All: \$50.00/hour and a \$50.00 refundable cleaning fee if food is served and/or the event is an arts & crafts event as described in the Community Room Policy.

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Cancellation Policy

Unless 24-hour notice is given or the event is cancelled by library staff due to conditions described in the library closing policy, a cancellation fee of \$10.00 may be charged or withheld from deposits for failure to cancel a reservation, and no further reservations will be honored until the fee is paid.

For after-hours events: If a 72-hour notice is not given, a \$50.00 cancellation fee may be charged or withheld from deposits and the library has the right to re-rent out the room. No further reservations will be honored until the fee is paid.

Fax

- \$1.00/page, excluding cover sheet, to send the first five (5) pages.
- \$0.50/page to send after the first five (5) pages.
- \$0.25/page to receive.

Returned Checks

- \$30.00 per instance.

Collection Agency Fee

- \$9.85 per instance.
- This fee is automatically assessed in the ILS system and is standard across the Lakeland Library Cooperative.

Replacement Library Card

- \$2.00 per instance.

Materials Replacement Processing

- \$5.00 per instance at the discretion of the Library.

Non-resident

- \$100.00 per household per year.
 - A year is defined from the day of library card purchase.
- \$25.00 per household per three (3) months.

Change of Home Library

- \$40.00 per household per year – change of home library within LLC where an agreement exists between the Hastings Public Library and other LLC libraries.

3D Printing

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- \$0.05 per gram of filament used to print 3D objects for patrons and staff if not part of a library program. Cost is based on total filament used, not just the weight of the object(s) printed.
 - Costs are subject to change.
 - Use of more expensive filaments may be charged a higher per gram rate.