



**Hastings Public Library Board of Trustees
Minutes of Emergency Board Meeting on March 14, 2020**

1. **CALL TO ORDER** - The meeting was called to order by Brehm at 12:03 PM.
 - a. Board members present were Jordan Brehm, Kim Bosma, Audrey Burton, Jeff Kniaz, John Resseguie and Mary Rivett. Members absent were Norma Jean Acker, Sheena Eastman and David Koons.

 - b. Also present were Peggy Hemerling, David Edelman and Diane Hawkins.

APPROVAL OF THE AGENDA: Resseguie asked that “Postponing Scheduled Meetings” be added as item 4. It was moved by Kniaz, supported by Bosma, that the agenda be approved as amended.

Motion Approved.

2. **CLOSURE OF THE LIBRARY DUE TO COVID-19:**
 - a. Is there sufficient reason to close?
 - b. If we close, for how long and how will we determine when to re-open?
 - c. Considering the letter sent from MLA, it was moved by Resseguie, supported by Bosma, that the library be closed effective Monday, March 16, 2020 until the Governor reopens Michigan’s schools. **Motion approved.**

3. **CLOSING CONSIDERATIONS:**
 - a. Will staff continue to work?
 - b. Pay staff while closed?
 - c. Waive fines for the period we are closed?
 - d. It was moved by Resseguie, supported by Bosma, that the staff should continue to work on the projects proposed by the Director, and be paid for that work. Their participation is optional. They may work their usual assigned number of hours per week. Should they choose not to work they will not be paid, although full time staff may use their vacation time. If all work is completed before the Governor reopens the schools, the staff will then be paid their usual wages. If they are sick they may make up those hours, as long as it is within the same pay period. **Motion approved**
 - e. It was moved by Kniaz, supported by Resseguie, that no fines be charged on books due during the period we are closed. **Motion approved**

4. **POSTPONING SCHEDULED MEETINGS:** The Governor has asked that all meetings be held virtually. It was moved by Resseguie, supported by Bosma, that all scheduled Committee meetings be cancelled until the library reopens. If an emergency arises Brehm will arrange to have a virtual meeting. **Motion approved.**

5. **ADJOURNMENT:** It was moved by Resseguie, supported by Kniaz, to adjourn the meeting at 12:30 PM.