

MINUTES OF THE HASTINGS PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes for November 1, 2021 - 4:30PM

1. CALL TO ORDER

The meeting was called to order by Jeff Kniaz at 4:33 PM.

- a. Board members present were Norma Jean Acker, Kim Bosma, Audrey Burton, Jeff Kniaz, David Koons, and John Resseguie.
- b. Also present were Peggy Hemerling and Diane Hawkins
- c. Members absent were: Mary Rivett, Kelly Newberry who was at her last cross-country meet, and Jordan Brehm who was out of town.

2. APPROVAL OF AGENDA

It was moved by Burton, supported by Acker that the agenda be approved with the addition of item 9a under Unfinished Business, approval of purchase of drivers for elevator doors. **Motion Approved**

3. COMMENTS FROM THE PUBLIC - none

4. COMMUNICATIONS - none

5. APPROVAL OF MINUTES of October 4, 2021

It was moved by Acker, supported by Resseguie, that the minutes of October 4, 2021 be approved as written. **Motion Approved.**

6. FINANCIAL REPORTS AND INVOICES

It was moved by Resseguie, supported by Burton, that the August and September Invoices and September Budget Report be approved as presented. **Motion Approved.**

7. COMMITTEES

The personnel committee will meet Thursday, November 11th at 5:00 pm. It will be a virtual meeting

The policy committee will meet Monday, November 22nd at 5:00 pm. It will be a virtual meeting.

Capital Campaign – Burton and Hemerling reported that the committee is gaining momentum. They are in the process of establishing a working budget for the window project and also creating a list of possible donors.

8. LIBRARY DIRECTOR'S REPORT

- a. The November monthly report is attached.

9. UNFINISHED BUSINESS –

- a. Authorize the purchase of new drivers for the elevator: It was moved by Resseguie, supported by Bosma, to authorize the purchase of new drivers for the elevator doors. **Motion approved.**

10. NEW BUSINESS - none

11. BOARD MEMBER COMMENTS: none

12. ADJOURNMENT:

It was moved Resseguie, supported by Burton, to adjourn the meeting at 5:02 pm. **Motion approved.**