



**Hastings Public Library Board of Trustees
Minutes of Board Meeting on September 9, 2019**

1. CALL TO ORDER

- a. The meeting was called to order by Jordan Brehm at 4:32 PM.
- b. Board members present were Norma Jean Acker, Kim Bosma, Jordan Brehm, Audrey Burton, Sheena Eastman, Jeff Kniaz, David Koons, John Resseguie and Mary Rivett.
- c. Board member David Koons was absent.
- d. Also present were Peggy Hemerling, David Edelman and Diane Hawkins.

1. **APPROVAL OF THE AGENDA:** It was moved by Jeff Kniaz, supported by Audrey Burton, that the agenda be approved with the following changes as the result of the weekend's power outage and the inability to access the computers or print: 1. The minutes of the August 5th meeting which are unavailable to print will be tabled until the October Board meeting; 2. The correction of the invoices for July, also unavailable, will be discussed in October; and 3. The Minutes of the August 28th Marketing Meeting, also unavailable will also be tabled until October. **Motion approved.**

2. **COMMENTS FROM THE PUBLIC:** none

3. **COMMUNICATIONS:** none

4. **APPROVAL OF THE MINUTES of August 5, 2019:** Tabled until October, 2019

5. FINANCIAL REPORTS AND INVOICES:

It was moved by Jeff Kniaz, supported by John Resseguie, that the corrected June budget report, and the July invoices and budget report be approved; and that discussion of the corrected June invoices be tabled until October. **Motion approved**

6. COMMITTEE REPORTS

- a. **Budget and Finance:** none
- b. **Building and Grounds:** none
- c. **Personnel:** none
- d. **Policy:** none
- e. **Marketing:** Since the minutes of the Marketing Committee were unavailable, they were tabled for discussion until the October meeting.

7. **LIBRARY DIRECTOR'S REPORT:** The report is attached. Peggy Hemerling pointed out that the statistics are a regular part of her report to the two townships and will be included in the Board's report henceforth. Regarding the statistics surrounding Wi-Fi use, Peggy will, at the Board's request, also note the number of unique users each month. It was moved by Jeff Kniaz, supported by John Resseguie, that the Director's report be accepted. **Motion approved**

7. **UNFINISHED BUSINESS:** none

8. **NEW BUSINESS**

a. **October as over-dues amnesty month:** After some discussion, it was moved by Jeff Kniaz, supported by Audrey Burton, that during the month of October, patrons with overdue items belonging to the Hastings Public Library will be able to return those items without paying fines and if those fines have incurred a collection fee, the library will absorb the collection fee as long as the materials are returned. This does not include fines that have been added to a patron's record for lost or damaged items. **Motion approved.** The Board requested the Director and her staff to explore the possibilities of a program to Adopt a Fine either as a Christmas gift to the library or as a program next October.

b. **Request for staff in-service and library closure on Tuesday, October 29th:** It was moved by John Resseguie, supported by Jeff Kniaz, that the library be allowed to close on Tuesday, October 29th to allow Lakeland to migrate to a new system and the Hastings Staff take part in an in-service day. **Motion approved.**

c. **Patron linked data for parents and their children:** It was moved by Audrey Burton, supported by Jeff Kniaz, that the library director may pursue the possibility of linking parents and child in order to facilitate issuing and updating library cards. The administrative staff will bring their findings to the Board. After discussion the Board will send it to the Policy Committee. **Motion approved.**

d. **\$4,500.00 budget adjustment for technology:** After a discussion about the number of computers immediately needed, it was moved by John Resseguie, supported by Mary Rivett, that a budget adjustment of \$5,500.00 be made to allow the purchase of new technology. **Motion approved.**

9. **Board Member comments:** Norma Jean Acker commented that it had been a good meeting with a lot accomplished.

10. **Adjournment:** It was moved by John Resseguie, supported by Kim Bosma, that the meeting be adjourned at 5:39. **Motion approved.**

The next regular Board Meeting will be held on Monday, October 7, 2019.