



**Hastings Public Library Board of Trustees  
Minutes of Board Meeting on August 31, 2020**

1. **CALL TO ORDER** - The meeting was called to order by Brehm at 4:31 PM.
  - a. Board members present were Norma Jean Acker, Jordan Brehm, Kim Bosma, Audrey Burton, Jeff Kniaz, Kelli Newberry, John Resseguie and Mary Rivett. David Koons was absent.
  
  - b. Also present were Peggy Hemerling, David Edelman, and Diane Hawkins.
  
2. **APPROVAL OF THE AGENDA:** It was moved by Resseguie, supported by Kniaz, that the agenda be approved as presented. **Motion approved**
  
3. **COMMENTS FROM THE PUBLIC** - none
  
4. **COMMUNICATIONS** - none
  
5. **APPROVAL OF THE MINUTES OF August 3, 2020**
  - a. It was moved by Resseguie, supported by Burton, that the minutes of August 3, 2020 be approved as written. **Motion approved**
  
6. **FINANCIAL REPORTS AND INVOICES**
  - a. **Invoices for July**
  - b. **Preliminary July Budget Report**
  - c. It was moved by Kniaz, supported by Newberry, that the financials be accepted as reported. **Motion approved.**
  
7. **COMMITTEES**
  - a. Budget and Finance: none
  - b. Building and Grounds: Hemerling will confer with committee members to set a date for a walk-through of the building.
  - c. Personnel: none

- d. Policy: Hemerling will confer with committee members to set a date to review a proposed library privacy policy.
- e. Marketing – none

8. **LIBRARY DIRECTOR'S REPORT:** The report is attached.

9. **UNFINISHED BUSINESS:** none

10. **NEW BUSINESS:**

- a. Year End solicitation letter – Peggy presented a wish-list that the staff created. The Board will consider the list and use it to determine what the library will ask donors to support in the annual solicitation letter.
  
- b. Study space policy – A policy was proposed for using designated Library spaces as study spaces for those schooling at home who have poor or no internet for accessing their online curriculum. It was moved by Kniaz, supported by Newberry, that the proposed policy be adopted.

11. **BOARD MEMBER COMMENTS:**

- Sandy James, a Rutland Twp. Trustee, extended praise through Audrey Burton for the multicultural collection that was donated.
- Kelli Newberry asked for brochures or flyers to be created to publicize the new study spaces when the library is ready to start scheduling appointments.

12. **ADJOURNMENT:** It was moved by Kniaz, supported by Burton to adjourn the meeting at 5:02. **Motion approved.**