



**Hastings Public Library Board of Trustees
Minutes of Board Meeting on August 30, 2021**

1. **CALL TO ORDER** - The meeting was called to order by Brehm at 4:30 PM.
 - a. Board members present were Kim Bosma, Jordan Brehm, Audrey Burton, Jeff Kniaz, Kelli Newberry, David Koons, John Resseguie, and Mary Rivett.
 - b. Also present were Peggy Hemerling, David Edelman, and Diane Hawkins
 - c. Norma Jean Acker was absent.

2. **APPROVAL OF THE AGENDA:**
 - a. It was moved by Kniaz, supported by Koons, that the agenda be approved with the elimination of the phrase “Board state where they are watching from” in Call to Order.
Motion Approved

3. **COMMENTS FROM THE PUBLIC:** none

4. **COMMUNICATIONS:** none

5. **APPROVAL OF THE MINUTES**
 - a. It was moved by Resseguie, supported by Burton, that the minutes of August 2, 2021 be approved as written. **Motion Approved.**

6. **FINANCIAL REPORTS AND INVOICES**
 - a. June Invoices
 - b. June budget report
 - c. July invoices & budget report – unavailable
 - d. It was moved by Kniaz, supported by Resseguie, that the June Invoices and Budget Report be approved as presented. **Motion Approved.**

7. **COMMITTEE REPORTS**
 - a. Budget and Finance: none
 - b. Building and Grounds: none
 - c. Personnel: none
 - d. Policy: new personnel policy
 - i. The members present asked that the following changes be made to policy:
 - 1) Page 8, Section 3.4: add “or any other protected group.”
 - 2) Pages 10-11, Section 3.7, fifth paragraph: delete the statement beginning “However, false accusations...” through the end of the paragraph.

3) Page 15-16, Section 4.1.1 Holidays: holiday pay for part-time employees will be retroactive the July 4th holiday.

ii. It was moved by Kniaz, supported by Resseguie, that the policy be approved as amended. **Motion Approved.**

e. Marketing: none

f. Capital Campaign: Kennari Consulting proposal: It was moved by Resseguie, supported by Newberry, that the library hire Kennari Consulting as consultants for the window replacement project at the cost of \$25,000 . **Motion approved.**

8. **LIBRARY DIRECTOR'S REPORT:** The report is attached.

9. **UNFINISHED BUSINESS**

a. Library purchasing policy – no action necessary

b. Window budget summary: Christman Construction – report received by the Board.

i. The Board asked Hemerling to research how long the window manufacturer has been in business, what is the warranty on the windows, and what is the experienced longevity of this particular window?

ii. They also asked her to discuss with Christman the possibility of reducing the area covered by windows.

iii. It was moved by Kniaz, supported by Resseguie, to table further discussion of continuing the project until these concerns are answered. **Motion Approved.**

c. Water test on green roof: Modern Roofing Inc.: It was moved by Kniaz, supported by Rivett, that we proceed with the water test on the green roof using the services of Modern Roofing, Inc. **Motion Approved.**

10. **NEW BUSINESS:** none

11. **Board Member comments:** none

12. **ADJOURNMENT:** It was moved by Resseguie, supported by Burton, to adjourn the meeting at 5:30. **Motion approved.**