



**Hastings Public Library Board of Trustees
Virtual Meeting
Minutes of Board Meeting on May 4, 2020**

1. **CALL TO ORDER** - The meeting was called to order by Brehm at 4:33 PM.
Board members present were Norma Jean Acker, Jordan Brehm, Kim Bosma, Audrey Burton, Jeff Kniaz, Kelli Newberry, and John Resseguie. David Koons was not present and Mary Rivett had to be on a conference call for work. Also present were Peggy Hemerling, David Edelman and Diane Hawkins.
2. **APPROVAL OF THE AGENDA:** It was moved by Acker, supported by Kniaz, to approved the agenda as written. **Motion Approved.**
3. **COMMENTS FROM THE PUBLIC:** There were none.
4. **COMMUNICATIONS:** There were none.
5. **APPROVAL OF THE MINUTES of March 2, 2020, and Special Meeting of March 14, 2020:**
 - a. It was moved by Kniaz, supported by Bosma, that the minutes of March 2, 2020 be approved as written, after correcting the spelling of Jordan's name. **Motion approved.**
 - b. It was moved by Kniaz, supported by Bosma, that the minutes of the Special Meeting held March 14, 2020 be approved as written. Motion approved.
 - c. The Board Meeting of April 6, 2020 was cancelled due to the pandemic.
6. **FINANCIAL REPORTS AND INVOICES:** The financial statements for February, March and April will be reviewed at the June 1 meeting.
7. **COMMITTEE REPORTS.** There were no Committee meetings.
8. **LIBRARY DIRECTOR'S REPORT** – Attached
9. **UNFINISHED BUSINESS:**
 - a. **Consider estimates for video projector replacement:** It was moved by Kniaz, supported by Burton, to accept the Bekin's estimate for replacing the community room video projector. **Motion Approved.**

10. NEW BUSINESS

- a. **2020-2021 Budget:** Hemerling presented a draft budget for the 2020-2021 fiscal year. She noted that revenue is expected to be lower next year due to losses caused by the pandemic. The projected budget showed expenditures exceeding revenue by about \$7,300. This happened because money budgeted to replace the existing security cameras during the 2019-2020 fiscal year was not spent, so it will be added to the fund balance and used for the camera project during the 2020-2021 fiscal year. Other expenditures were pared down to accommodate the loss of revenue. It was moved by Kniaz, supported by Newberry, that the draft budget be approved. **Motion Approved.**

- b. **Reopening Plan:** Hemerling presented an outline of the first two phases of the reopening plan drafted by Edelman and being worked on by the staff.

11. BOARD MEMBER COMMENTS: None

12. ADJOURNMENT: It was moved by Kniaz, supported by Burton, to adjourn the meeting at 5:35 PM.