



**Hastings Public Library Board of Trustees
Minutes of Board Meeting on February 3, 2020**

1. **CALL TO ORDER** - The meeting was called to order by Brehm at 4:30 PM.
 - a. Board members present were Norma Jean Acker, Jordan Brehm, Kim Bosma, Audrey Burton, Sheena Eastman, David Koons, John Resseguie and Mary Rivett. Jeff Kniaz was absent due to job commitments.

 - b. Also present were Peggy Hemerling, David Edelman and Diane Hawkins.

2. **APPROVAL OF THE AGENDA:** It was moved by Resseguie, supported by Burton, that the agenda be approved as written. **Motion Approved.**

3. **COMMENTS FROM THE PUBLIC:** There were none.

4. **COMMUNICATIONS:** There were none.

5. **APPROVAL OF THE REGULAR MEETING MINUTES, January 6, 2020:** It was moved by Resseguie, supported by Eastman, that the minutes of January 6, 2020 be approved as written. **Motion approved.**

6. **APPROVAL OF THE MINUTES of policy committee meeting, January 13, 2020:** It was moved by Eastman, supported by Koons, that the minutes of January 13, 2020 be approved as written. **Motion approved.**

7. **FINANCIAL REPORTS AND INVOICES:** It was moved by Bosma, supported by Burton, that the December financial reports and invoices be accepted as presented. **Motion Approved.**

8. **COMMITTEES**
 - a. **Budget & Finance:** Meeting date set for 17 February, 2020 at 4:30pm
 - b. **Building & Grounds:** - none
 - c. **Personnel:** - none
 - d. **Policy Committee Report:**
 - i. **Social Media Policy:** It was moved by Ackers, supported by Resseguie, that the Social Media Policy be adopted as recommended by the Policy Committee. **Motion Approved.**

ii. **FOIA Policy:** It was moved by Resseguie, supported by Acker, that the City of Hastings FOIA policy be followed by the Hastings Public Library.

e. **Marketing:** none

9. **LIBRARY DIRECTOR'S REPORT** – Attached

10. **UNFINISHED BUSINESS:** There was no unfinished business.

11. **NEW BUSINESS** –

a. **Review estimate for two HVAC controller replacements:** A vote on paying for the controller replacements was tabled until additional questions about controller replacements and a third controller are answered in a meeting with T.H. Eifert. Resseguie and Koons will take part in that meeting.

b. **Budget Amendment for Building Repair & Maintenance account:** A vote on asking for a budget amendment was tabled until after questions about further work on the HVAC system have been addressed and an accurate price for repair is determined.

c. **Video Projector Replacement:** The vote on replacing the video projector was tabled until Hemerling can secure a second bid.

12. **BOARD MEMBER COMMENTS:** Eastman announced that she has accepted a position in Ohio and that the March Board meeting will be her last.

13. **ADJOURNMENT:** It was moved by Resseguie, supported by Burton, to adjourn the meeting at 5:34 PM.