



**Hastings Public Library Board of Trustees
Minutes of Board Meeting on August 2, 2021**

1. **CALL TO ORDER** - The meeting was called to order by Brehm at 4:32 PM.
 - a. Board members present were Kim Bosma, Jordan Brehm, Audrey Burton, Jeff Kniaz, Kelli Newberry, John Resseguie, and Mary Rivett.
 - b. Also present were Peggy Hemerling, David Edelman, and Diane Hawkins
 - c. Absent members were Norma Jean Acker and David Koons.

2. **APPROVAL OF THE AGENDA:**
 - a. It was moved by Newberry, supported by Burton, that the agenda be approved as presented. **Motion approved**

3. **COMMENTS FROM THE PUBLIC:** none

4. **COMMUNICATIONS:** none

5. **APPROVAL OF THE MINUTES**
 - a. It was moved by Kniaz, supported by Rivett, that the minutes of July 12, 2021 be approved as written. **Motion Approved.**

6. **FINANCIAL REPORTS AND INVOICES**
 - a. **Unavailable**

7. **COMMITTEE REPORTS**
 - a. Budget and Finance: none
 - b. Building and Grounds: Hemerling reported that three leaks have developed in the roofs (2-Teen Room and 1-Community Room). The teen room leaks are under the green roof, while the third is in the main roof. In all cases, it has not been possible to determine the exact locations of the leaks, due to the membranes covering each roof. The Building and Grounds committee advised her when hiring a roofing company to fix the main roof to have them give an estimate for the cost of removing the green roof, fixing the leaks and replacing it with a different roof. They also told her to contact two companies specializing in green roofs to get estimates for removal, repair

and replacing the Library's green roof. The Board also instructed her to determine if either roof is still under warranty.

- c. Personnel: none
- d. Policy: A meeting was set for August 12 at 4:30 PM to approve the final draft of the new personnel policy.
- e. Marketing: none

8. **LIBRARY DIRECTOR'S REPORT:** The report is attached.

9. **UNFINISHED BUSINESS**

10. **NEW BUSINESS:**

- a. **Quality Roofing & Construction, Inc** roof repair estimate. As requested Peggy found a firm recommended by knowledgeable sources to repair the roof above the Community Room. It was moved by Kniaz, supported by Newberry, to hire Quality Roofing to repair the main roof over the Community Room. Hemerling will get estimates for repair to the green roof above the Teen Room.
- b. PPE Policy: It was the consensus of the Board that while the Delta variant cases continue to rise in Barry County, the staff be instructed to wear masks while working in the building. They will not require masks of patrons entering the building, but requested the staff put signs on the doors asking adult patrons to wear masks while visiting, in order to protect the children who are not yet allowed to be vaccinated.

11. **Board Member comments:** none

12. **ADJOURNMENT:** It was moved by Kniaz, supported by Burton, to adjourn the meeting at 5:15PM. **Motion approved.**