



**Hastings Public Library Board of Trustees
Minutes of Board Meeting on July 12, 2021**

1. **CALL TO ORDER** - The meeting was called to order by Brehm at 4:30 PM.
 - a. Board members present were Norma Jean Acker, Kim Bosma, Jordan Brehm, Audrey Burton, Jeff Kniaz, David Koons, Kelli Newberry, John Resseguie, and Mary Rivett.
 - b. Also present were Peggy Hemerling, David Edelman and Diane Hawkins

2. **APPROVAL OF THE AGENDA:**
 - a. It was moved by Kniaz, supported by Resseguie, that the agenda be approved as presented.
Motion approved

3. **COMMENTS FROM THE PUBLIC:** None

4. **COMMUNICATIONS:** None

5. **APPROVAL OF THE MINUTES**
 - a. It was moved by Resseguie, supported by Kniaz, that the minutes of June 7, 2021 and the minutes of the special meeting held June 14, 2021 be approved as written. **Motion Approved.**

6. **FINANCIAL REPORTS AND INVOICES**
 - a. **Invoices for April and May**
 - b. **April and May Budget Report:**
 - c. It was moved by Newberry, supported by Burton, that the financials and budget April and May be accepted as reported. **Motion Approved**

7. **COMMITTEE REPORTS**
 - a. Budget and Finance: none
 - b. Building and Grounds: none
 - c. Personnel: none
 - d. Policy: A meeting was set for July 26th at 4:30 pm to approve the final draft of the personnel policy
 - e. Marketing: none

8. **LIBRARY DIRECTOR'S REPORT:** The report is attached.

9. **UNFINISHED BUSINESS**

- a. Schindler maintenance contract: Hemerling is still waiting to hear if the 7% discount for extending the Library's maintenance contract is for one year or for the life of the contract.

10. **NEW BUSINESS:**

- a. **Rescind COVID-19 Preparedness & Response Plan:** It was moved by Resseguie, supported by Newberry, to rescind the current COVID-19 Preparedness & Response Plan. **Motion Approved.**

11. **Board Member comments:** Kniaz reported that a friend who recently switched to our library had only good things to say about the staff and service provided.

12. **ADJOURNMENT:** It was moved by Kniaz, supported by Burton, to adjourn the meeting at 5:02PM. **Motion approved.**