

Hastings Public Library

Fee Schedule

Fines

- No overdue fines are charged for any materials checked out from the Hastings Public Library.
- Replacement charges will be assessed for any materials not returned to the Library or returned with damage preventing the item from being circulated to other patrons.
- Damage charges will be assessed for any materials returned damaged but in acceptable condition to be re-circulated to other patrons.
- Replacement charges may include a processing fee, see Materials Replacement Processing.

Copies

- Black & White: \$0.25/page/side for copier, scanner and computer printers.
- Color: \$0.75/page/side for color copies and computer printouts.
- The library will not reimburse patrons for any copying errors or mistakes made by the patron.

Community Room

During Business Hours:

- For Profit Organizations and Individuals:
 - Community Room only: \$25.00/hour.
 - Community Room & Patio: \$40.00/hour.
 - All reservations require a \$50.00 refundable deposit if food is served.
- Depositions:
 - \$50.00 per three (3) hour block and \$50.00 refundable deposit if food is served.
- Non-Profits:
 - \$0 rental plus a \$10.00 non-refundable food fee if food is served.

After Business Hours:

- All: \$50.00/hour and a \$50.00 refundable deposit if food is served.

Cancellation Policy

Unless 24-hour notice is given or the event is cancelled by library staff due to conditions described in the library closing policy, a cancellation fee of \$10.00 may be charged or withheld from deposits for failure to cancel a reservation, and no further reservations will be honored until the fee is paid.

For after-hours events: If a 72-hour notice is not given, a \$50.00 cancellation fee may be charged or withheld from deposits and the library has the right to re-rent out the room.

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Fax

- \$1.00/page, excluding cover sheet, to send the first five (5) pages.
- \$0.50/page to send after the first five (5) pages.
- \$0.25/page to receive.

Returned Checks

- \$30.00 per instance.

Collection Agency Fee

- \$9.85 per instance.
- This fee is automatically assessed in the ILS system and is standard across LLC.

Replacement Library Card

- \$2.00 per instance.

Materials Replacement Processing

- \$5.00 per instance at the discretion of the Library.

Non-resident

- \$100.00 per household per year.
 - A year is defined from the day of library card purchase.
- \$25.00 per household per three (3) months.

Change of Home Library

- \$40.00 per household per year – change of home library within LLC where an agreement exists between the Hastings Public Library and other LLC libraries.

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